

ANNUAL REPORT 2016-17



NATIONAL INSTITUTE OF DISASTER MANAGEMENT
(MINISTRY OF HOME AFFAIRS, GOVERNMENT OF INDIA)

ANNUAL REPORT 2016-17



National Institute of Disaster Management
(Ministry of Home Affairs, Government of India)

Annual Report of NIDM 2016-17

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Published by

National Institute of Disaster Management (NIDM)
Ministry of Home Affairs, Government of India
New Delhi – 110 002

National Institute of Disaster Management

Vision

“To be a premier Institute of Excellence for training and research on disaster risk mitigation and management in India and to be recognized as one of the leading Institutions at the International level in the field. To strive relentlessly towards making a disaster free India by developing and promoting a culture of prevention and preparedness at all levels”

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Abbreviations

ADRC	:	Asian Disaster Reduction Center
ADPC	:	Asian Disaster Preparedness Center
ATC	:	Annual Training Conference
ATI	:	Administrative Training Institute
BSDMA	:	Bihar State Disaster Management Authority
BMTPC	:	Building Material and Technology Promotion Council
CCA	:	Climate Change Adaptation
C-DAC	:	Centre for Development of Advanced Computing
CIBS	:	Central Institute of Buddhist Studies
CISF	:	Central Industrial Security Force
CWC	:	Central Water Commission
DDMA	:	Delhi Disaster Management Authority
DST	:	Department of Science and Technology
DMC	:	Disaster Management Centre
DRR	:	Disaster Risk Reduction
EAS-ERR	:	East Asia Summit-Earthquake Risk Reduction
ekDRM	:	Environmental Knowledge for Disaster Risk Management
GFDRR	:	Global Facility for Disaster Reduction and Recovery
GIZ	:	Deutsche Gesellschaft für Internationale Zusammenarbeit
GIDM	:	Gujarat Institute of Disaster Management
GSI	:	Geological Survey of India
ICIMOD	:	International Centre for Integrated Mountain Development
ICSSR	:	Indian Council of Social Science Research
IDKN	:	India Disaster Knowledge Network
IDRN	:	India Disaster Resource Network
IIPA	:	Indian Institute of Public Administration
IIRS	:	Indian Institute of Remote Sensing
IMD	:	India Meteorological Department
INGOs	:	International Non-governmental Organizations
IGEP	:	Indo-German Environment Partnership
JICA	:	Japan International Cooperation Agency
MHA	:	Ministry of Home Affairs
MOEF	:	Ministry of Environment & Forests
MTDP	:	Master Trainer Development Programme
NDMA	:	National Disaster Management Authority
NDRF	:	National Disaster Response Force
NCRMP	:	National Cyclone Risk Mitigation Project
NEC	:	National Executive Committee
NGO	:	Non-governmental Organization
NIRD	:	National Institute of Rural Development
PDNA	:	Post Disaster Needs Assessment
PSU	:	Public Sector Undertaking
SDMC	:	SAARC Disaster Management Centre
SSDMA	:	Sikkim State Disaster Management Authority

ToT	:	Training of Trainers
ToS	:	Training of Stakeholders
UN	:	United Nations
UNDP	:	United Nations Development Programme
UNEP	:	United Nations Environment Programme
UN-SPIDER	:	United Nations Platform for Space-based Information for Disaster Management and Emergency Response
USAID	:	United States Agency for International Development
WB	:	World Bank

Chapter - 1

Overview

Chapter 1: Overview

1.1. About the Institute

National Institute of Disaster Management (NIDM) constituted on 31.10.2006¹ under the Disaster Management Act 2005 has been entrusted with the responsibility for planning and promoting training and research in the area of disaster management, documentation and development of national level information base relating to disaster management policies, prevention mechanisms and mitigation measures². Re-designated from the National Centre for Disaster Management of the Indian Institute of Public Administration on 16th October 2003, NIDM is steadily marching towards the mission of making a disaster resilient India by developing and promoting a culture of prevention and preparedness at all levels.

1.2 Management Structure

As per National Institute of Disaster Management Rules 2006, the Institute consists of 42 members comprising Secretaries of various nodal Ministries, Departments of Government of India and State Governments, heads of relevant national levels scientific, research and technical organizations, besides eminent scholars, scientists and practitioners. Union Home Minister is the President of the Institute. NIDM has been working within the broad policies and guidelines laid down by the National Disaster Management Authority.

The Institute has a Governing Body of 15 members chaired by Vice Chairman of National Disaster Management Authority and Home Secretary as Vice- chairman³. The Executive Director runs the day to day administration of the Institute.

The Institute has following five Academic Divisions

- Geo- Hazards
- Hydro-Meteorological Hazard
- Knowledge Management and Communication
- Policy Planning and Cross Cutting Issues
- Emergency Response Management

1.3 Vision

To be a premier Institute of Excellence for training and research on disaster risk mitigation and management in India and to be recognized as one of the leading Institutions at the international level in the field. To strive relentlessly towards making a disaster free India by developing and promoting a culture of prevention and preparedness at all levels ⁴

1.4 Mission

- To work as a think tank for the Government by providing assistance in policy formulation;

1. NIDM has been constituted d.w.e.f. 30.10.2006 vide S.O. 1862(E)

2. The Disaster Management Act 2005, Section 42(8)

3. Section 6 of NIDM Rules 2006

4. First Management committee meeting Agenda

- To facilitate in reducing the incidences and impacts of disasters through:
 - Planning and promoting training and capacity building services
 - Research, documentation and development of national level information base
 - System development and expertise promotion for effective disaster preparedness and mitigation
 - Promoting awareness and enhancing knowledge and skills of all stakeholders
 - Strengthening institutional mechanisms for training and capacity building of all stakeholders
 - Networking and facilitating exchange of information, experience and expertise ⁵

1.5 Functions

Under The Disaster Management Act 2005, the Institute, has been entrusted with the following functions ⁶ :

- Develop training modules, undertake research and documentation in disaster management and organize training programme
- Formulate and implement a comprehensive human resource development plan covering all aspects of disaster management
- Provide assistance in national level policy formulation
- Provide required assistance to the training and research institutes for development of training and research programmes for various stakeholders
- Provide assistance to the State Government and State training institutes in the formulation of State level policies, strategies, disaster management framework and any other assistance as may be required for capacity building
- Develop educational materials for disaster management including academic and professional courses
- Promote awareness among stakeholders including college or school teachers and student, technical personnel and others associated with multi-hazard mitigation, preparedness and response measures
- Undertake, organize and facilitate study courses, conferences, lectures, seminars within and outside the country to promote the aforesaid objectives
- Undertake and provide support for publication of journals, research papers and books as well as establish and maintain libraries etc.

1.6 Thrust Areas

Training

- i. **Face-to-Face Training** : NIDM conducts both in-campus and off-campus training programmes on various themes covering a wide range of subjects and sectors for senior and middle level government officials and others.
- ii. **Web Based Training** : The Institute in collaboration with World Bank Institute Washington conducts on-line training programmes on various specialized subjects related to disaster management.
- iii. **Self Study Courses** : The Institute has introduced web based self study courses which anyone from anywhere at any time can log on and can learn by going through the courses

5. First Management Committee meeting agenda

6. The Disaster Management Act, Section 42(9)

1.6.1 Research & Documentation

NIDM documents major disasters taking place in the country to learn the lessons on its management and use the case studies as resource materials for the training classes and simulation exercises.

1.6.2 Policy Studies & Support

NIDM being knowledge and research Institute provides support to MHA and NDMA in the preparation of national level guidelines, policies, and plans etc.

NIDM provides assistance to the State Governments and State Training Institutes in the formulation of State level policies, strategies, disaster management framework and any other assistance as required by the State Governments or State Training Institutes for capacity building of stakeholders.

1.6.3 Knowledge Integration

NIDM has been performing knowledge integration through networking, collaboration with a number of National and International level scientific, technical and other specialized organizations on programme based activities for training, research, documentation etc.

Chapter - 2

Organizational Setup

Organizational Setup

The Union Home Minister is the President of the General Body of the Institute and Vice Chairman of the National Disaster Management Authority (NDMA) is its Vice President, with Executive Director as its Member Secretary.

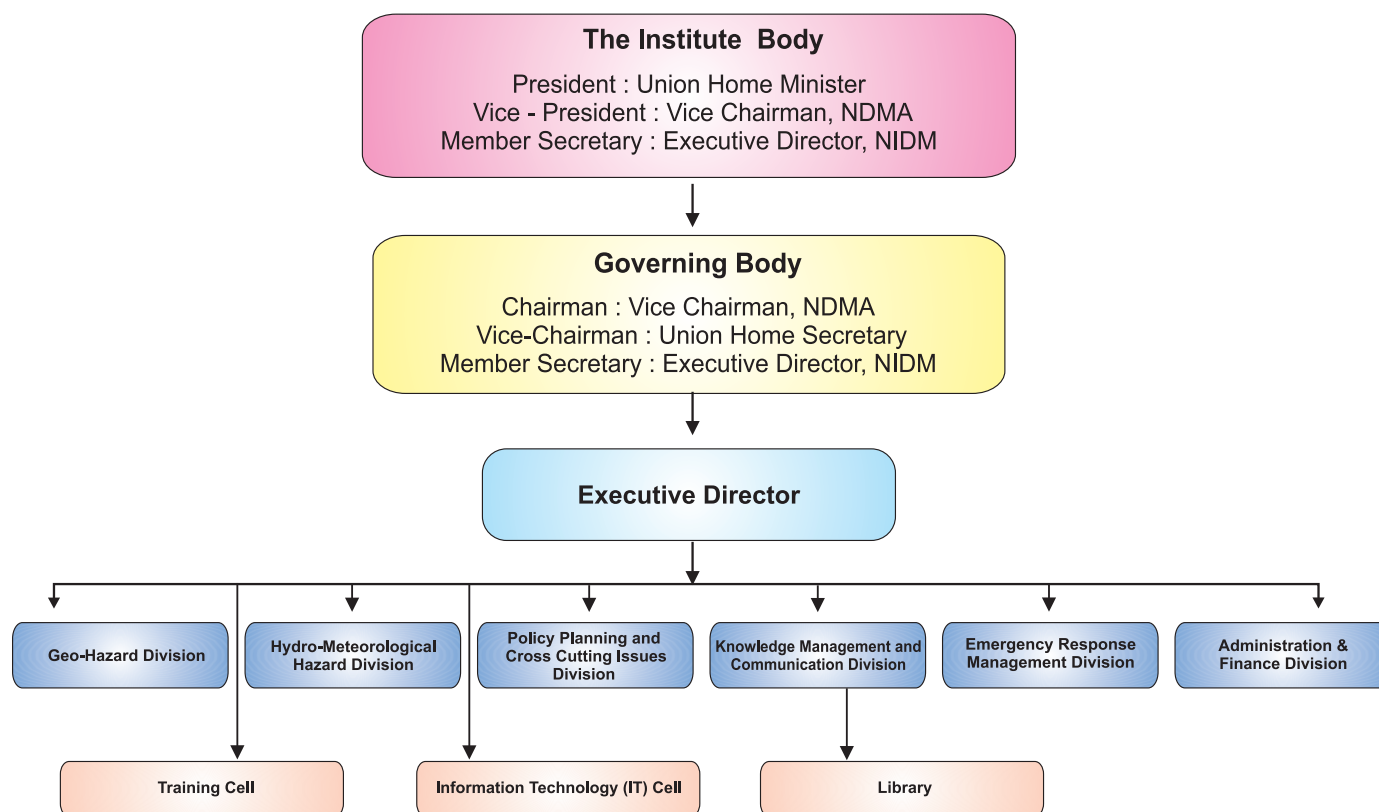
The Institute comprises 42 Members which include secretaries of various nodal Ministries and Departments of Government of India and State Governments and heads of national levels scientific, research and technical organizations, besides eminent scholars, scientists and practitioners (**Annexure - I: List of Members of the Institute body**)

The Institute has a Governing Body chaired by Vice Chairman of National Disaster Management Authority and Union Home Secretary is the Vice Chairman of the Governing Body of the Institute. (**Annexure -II: List of the Governing Body Members of NIDM**)

The Institute has 5 Academic Divisions, viz. Geo-hazards Division, Hydro-Met Hazards Division, Policy Planning and Cross Cutting Issues Division, Knowledge Management & Communication Division, and Response Division, supported by the Administration and Finance/Accounts Division besides Library, IT Cell and Training Cell.

2.1. Organizational Structure

The Institute has six divisions besides a library, IT cell and training cell (Figure 2.1).



Division - wise list of faculty of NIDM is shown in Table 2.1.

Table 2.1: Faculty of NIDM

S.No	Name	Designation
1.	Prof. Santosh Kumar	Executive Director (I/C)
Emergency Response Management Division		
2.	Mr. Rajesh Kumar Singh	Joint Director and Head (w.e.f Jan 2016)
3.	Lt. Col. P. K. Pathak	Consultant
4.	Mr. Shekher Chaturvedi	Research Associate
Geo-Hazards Division		
5.	Dr. Chandan Ghosh	Professor and Head
6.	Dr. Amir Ali Khan	Assistant Professor
7.	Dr. Ritu Raj	Research Associate
Hydro-Meteorological Hazards Division		
8.	Dr. Surya Parkash	Head (I/C)
9.	Dr. Ashutosh Dev Kaushik	Research Associate
Knowledge Management and Communication Division		
10.	Dr. Surya Parkash	Associate Professor and Head
11.	Dr. Chandrani Bandyopadhyay	Assistant Professor
Policy Planning and Cross Cutting Issues Division		
12.	Dr. Anil K. Gupta	Associate Professor and Head,
13.	Dr. Ajinder Walia	Assistant Professor
14.	Dr. Sushma Guleria	Research Associate

2.2. General Administration

Executive Director of the Institute is responsible for administration of the Institute and exercises powers under the direction and guidance of the Governing Body. Executive Director is assisted by the Joint Director, Accounts Officer and Administrative officer. Administration of the Institute mainly includes coordination, conduct of statutory meetings, establishment and personnel management, security, campus support services, and welfare of the employees. It facilitates the research, training and consultancy activities in the Institute by providing necessary infrastructure and managerial support for smooth conduct of the programmes. The staff of NIDM is listed in Table 2.2.

Table 2.2: Staff of NIDM

S.No	Name	Designation
1	Shri Hemant Kumar	Computer Programmer
2	Shri Santosh Kumar Tiwari	Librarian
3	Ms. Ritu Sood	Administrative Assistant
4	Shri S.S. Bisht	Jr. Assistant
5	Shri Avinash Kumar Pandey	Personal Assistant
6	Shri J.N. Jha	Jr. Engineer
7	Ms. Amrita Gupta	Personal Assistant
8	Ms. Santosh Mishra	Data Entry Operator
9	Ms. Gita Sharma	Data Entry Operator
10	Sh. Rajiv Kumar	Data Entry Operator
11	Ms. Megha Kohli	Data Entry Operator
12	Shri Amar Singh	Machine Operator
13	Shri Laxman Singh	Multi Tasking Staff (MTS)
14	Shri Vijay Kanojia	Multi Tasking Staff (MTS)
15	Shri Pankaj	Multi Tasking Staff (MTS)
16	Ms. Jaya	Library Attendant

2.3. Progressive use of Hindi

To promote Hindi language, various IEC materials in the form of posters, book marks, pamphlets, and Annual Report etc. were developed in Hindi by NIDM. Various modules were also translated in Hindi for the purpose of reaching to large number of people. NIDM website has been made bilingual.

Chapter - 3

Training Programmes

Chapter -3: Training Programmes

Emphasis on capacity building of disaster management functionaries has been one of the principal endeavors of the Institute. As part of this endeavour, NIDM conduct training programmes, addressing various capacity building issues largely in respect of disaster risk reduction (DRR).

Based on the mode of delivery, the programmes are classified as:

- (i) Face to Face Training
- (ii) Online Training
- (iii) Self Learning

During the financial year 2016-17, 47 training programmes were conducted, out of which 44 were face-to-face, and 3 were online training programmes. A total of 1532 participants were trained through various training programmes.

3.1 Objectives

Imparting skills for mainstreaming DRR into policies, plans and programmes is a primary objective of NIDM. NIDM aims focused and appropriate training among disaster management functionaries and other professionals engaged in disaster and development activities. The training programmes of NIDM are designed with the following objectives:

- Creating awareness, improving skills and broaden knowledge of the development functionaries for effective programme planning and implementation
- Sensitizing senior executives of development departments of centre and states for emerging needs of disaster management on socio-economic and political conditions through workshops, seminars and consultations
- Facilitating attitudinal changes among development personnel through exposure visits, documentation of successful cases and developmental interventions

3.2. Profile of Participants

Since NIDM training programmes cover different clientele groups engaged in disaster management, the profile of the trainees are spread across the following categories of participants:

- Government Officials (Central, State and District level officials);
- Civil Society Organisations (Disaster Management Professionals);
- Public Sector Undertakings (PSUs)
- Training of Trainers
- Knowledge Partners
- Academicians (researchers, scientists, school teachers and university faculty)

- International Participants (Government Departments, UN agencies, INGOs)
- Infrastructure Professionals (Engineers, Architects, construction agencies etc)

3.3. Training Methodology

Keeping in view the varied nature of the trainings imparted and also the profile of the participants attending the programmes, various training methods are being used. Methods of training include:

- Lecture-cum-Discussions
- Case Studies
- Hands –on Exercises
- Group Discussions
- Field Exposure and Study Visits
- Panel Discussions
- Simulation and Role Plays
- Table Top Exercises

3.4. Training Programmes Conducted

NIDM training programmes are classified based on the mode of delivery, target groups and also on the theme.

3.4.1 Face to Face Training Programme

NIDM provides wide range of trainings through face to face training methodology at NIDM or at the State Administrative Training Institutes (ATI's)/State Disaster Management Authority (SDMA) & other training institutions'. Almost all aspects of disaster management are covered through training programmes in specific area of the academic divisions of the institute.

Depending on the target group there are three types of face to face training programmes, viz. Professional Development Program (PDP), Trainer Development Programme (TDP) and Master Trainers Development Programme (MTDP). Details of Training Programmes are given at Annexure -III

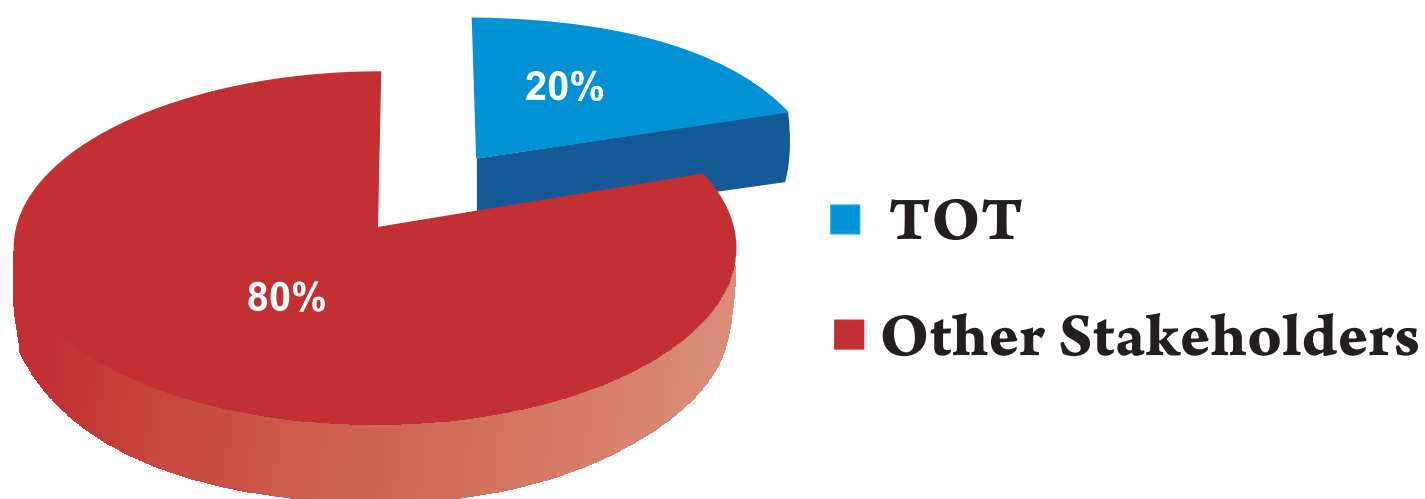
Out of 1429 trainees trained, 284 had attended Training of Trainers Development Programme (ToT) and 1145 had attended other training programmes from various fields and departments linked with disaster management. Thus, out of total face-to-face trainings, 20% were Training of Trainers (ToT) and 80% trainings were imparted to various stakeholders (Figure 3.1).

3.4.2 Region Wise Participants

During the year of 2016-17, NIDM received participants from all over India. In addition to the National participants, 34 International participants were also trained at NIDM. State wise distribution of participants is given at Annexure -IV

Table 3.1 Details of Training Programmes for the year 2016-17

Training details		Training of Trainers (ToT)		Training of other Stakeholders	
Total no. of trainings	Total no. of participants	Total no. of training programs	Total no. of participants	Total no. of training programs	Total no. of participants
44	1429	13	284	31	1145



3.4.3 Training of Master Trainer Development Programme (MTDP) under NCRMP

NIDM had also submitted the operational plan for rolling out the capacity building activities in various project states to NDMA. NIDM has conducted the Master Trainers Development Programme in five sectors viz. Education, Panchayati Raj Institution, Health, Rural Development and Urban Development as a follow up for outcomes for Capacity Building Study during the current financial year.

3.4.4 Regional Training Programmes for SAARC Countries

During current financial year, National Institute of Disaster Management (NIDM) conducted 3 programmes for officials of South Asian Association for Regional Cooperation (SAARC) countries. The programmes conducted are included at Srl. No. 8,17,21 in the Annexure-III.

3.5 Online Training Programmes

The National Institute of Disaster Management, in partnership with the World Bank Institute offers a series of e-learning

programmes on disaster risk management. The courses provide excellent opportunities for distant participants to learn about the management and mitigation of disaster risks under professional guidance. The training materials can be accessed online and can be downloaded to be used any time after the completion of the course. All the modules can be accessed through online course platform by the registered participants. The program includes presentations and audio, discussion forums, queries, clarifications, assignments and end-of-course project which are evaluated by experienced course facilitators. Successful candidates are provided certificates jointly issued by the NIDM and the World Bank Institute. A total of 3 such training programmes were conducted during the year 2016-17 and 105 participants were trained through online training program (Table 2.2)

Table 3.2 Status of Online Courses for the year 2016-17

S. No.	Course Name	Course Duration	No. of Participants
1.	1st Comprehensive Disaster Risk Management Framework	1 st August – 11 th September, 2016	30
2.	2nd Comprehensive Disaster Risk Management Framework	15 th August – 25 th September, 2016	34
3.	3rd Comprehensive Disaster Risk Management Framework	16 th September – 28 rd October , 2016	41

3.6 Self Study Programme

NIDM offers self-study courses for general public as well as government officials and other stakeholders who have role and responsibility of managing disasters. The courses under the programme could be accessed by anyone from anywhere in the country as per his/her convenience in flexi time

NIDM has already completed 10 courses under the self study programme. The courses includes (i) Basics of Disaster Management (ii) Community Based Disaster Risk Management (CBDRM) (iii) A Guide for Civil Defence Volunteers (iv) A Guide for Public Health Worker (v) School Safety (vi) Introduction to Flood Risk Mitigation and Management (vii) Introduction to Cyclone Risk Mitigation and Management (viii) Landslide Risk Mitigation and Management (ix) Introduction to Earthquake Risk Mitigation and Management (x) Introduction to Industrial and Chemical Disaster Risk Mitigation and Management. All the proposed courses under Self Study Programme have been completed and launched by the Institute at the website www.nidmssp.in

Chapter - 4

Projects

Chapter4:-Projects

NIDM conducts research, consultancy and collaborative projects with other ministries, national and international organizations on various dimensions of disaster and development. These project outcomes are utilized for understanding the hazard scenarios, developing plans and policy documents and also a key input to trainings based on direct experiences drawn from field. The research outcomes are effectively used in NIDM's training programmes and for developing case study modules.

4.1 National Cyclone Risk Mitigation Project (NCRMP)

NIDM has been entrusted with task of implementation component 'C' of NCRMP. The specific objective of component 'C' of NCRMP is strengthening Disaster Risk Mitigation (DRM) capacity at Central, State and Local levels in order to enable mainstreaming of risk mitigation measures into the overall development agenda. The activities to be carried out by NIDM under this component included:- a) Study on "Preparation of Long Term Training and Capacity Building Strategy" for DRR in India and b) Study on Post Disaster Need Assessment (PDNA) in India. NIDM undertook the study under NCRMP and developed various documents as part of deliverables of the study. Prioritized training themes for Capacity Building are as follows:

- I. Mainstreaming DRR into development planning
- II. Mainstreaming DRR into development policies and programs
- III. Mainstreaming DRR into City Development Plans (CDPs) and their implementation strategies
- IV. Strengthening PRIs for Mainstreaming DRR into development on the ground
- V. Preparing the health functionaries for emergency health services creating a culture of safety and resilience through knowledge, innovation and education
- VI. Strengthening emergency communication including early warning and last mile connectivity
- VII. Community Led Hazard Risk Vulnerability and Capacity (CLHRVC) assessment
- VIII. Participatory training and capacity needs assessment (PTCNA)
- IX. Participatory evaluation and action learning (PEAL)
- X. Integrating gender approaches in disaster management plans
- XI. Use of media in generating mass awareness on disaster management
- XII. Creating a culture of safety and resilience through knowledge, innovation and education

Modules, including Base Modules and Training of Trainer Modules were prepared for the following themes out of the above:

- i. Rural Development
- ii. Health
- iii. Education
- iv. Urban Local Bodies
- v. Panchayati Raj Institutions
- vi. Media – for Senior Journalists
- vii. Media – for Entry Level Journalists

In addition to the above, NIDM also developed Media strategy for creating awareness amongst masses, developed a white paper on status of Capacity Building in India, An approach paper on Accreditation Policy, Training Policy on disaster management, Guidelines for setting up of Centre of Excellence and Institutional Strengthening.

NIDM has conducted the Master Trainer Development Programme in five sectors viz. Education, Panchayati Raj Institution, Health, Rural Development and Urban Development as a follow up for outcomes for Capacity Building Study during the current financial year.

4.2 Study II : Post Disaster Needs Assessment Study for India (PDNA)

The objective of the study is, to evolve standardized PDNA tools relevant to India, provide recommendations for integrating the new PDNA tools in the existing procedure, identification & building the capacities/advocacy of relevant stakeholders and create a panel of experts for subsequently undertaking assessments using the new PDNA tools that would be developed in due course.

This study aimed at development of standardized PDNA tools for India based on scientific and objective approach. It will be conducted for the following ten representative states – Tamil Nadu, Andhra Pradesh, Odisha, Bihar, West Bengal, Assam, Uttarakhand, Jammu and Kashmir, Gujarat and Maharashtra. The study will help develop tools which would result in filling up the gaps in the current system being practised in India, resulting in a robust post disaster damage and needs assessment mechanism.

The project will ultimately help state governments to conduct more accurate and transparent assessments of damages incurred during a disaster and thereby develop recovery plan while establish needs in the affected sectors based on a standard method.

The study got completed on 31st January 2017. All the deliverables, which were submitted by the Consultants, were approved by the Technical Steering Committee of the Study.

4.3 NIDM –JNU Disaster Research Programme (DRP)

National Institute of Disaster Management (NIDM) and Jawaharlal Nehru University (JNU) have signed an Memorandum of Understanding (MoU) in 2015 to collaborate with each other for:

- Joint research activities, seminars, conferences, training programmes and academic meetings
- Exchange of academic material, data and other academic and administrative information
- Courses offered jointly, co-supervision with faculty from both institutions and joined teaching wherever possible.

Following events have also been organized under this collaboration such as:

- 1) International Workshop 8th -11th December, JNU New Delhi ,Trans-disciplinary Disaster Research Programme, JNU-National Disaster Management Authority- and the Network of Asia- Pacific Schools and Institutions of Public Administration and Governance, Sri Lanka (NAPSIPAG) from 08th – 11th December 2016 at JNU, Delhi.
- 2) JNU-NIDM collaborative Disaster Research Programme National workshop on “Urban Floods and Public Health”, Lucknow, Uttar Pradesh from 22nd -25th October 2016.
- 3) Release of Annual Reports” of JNU-NIDM collaborative Disaster Research Programme on 09th June 2016 at JNU, Delhi
- 4) Addressing Administrative and technological Challenges in building community Resilience, Manipur, Mizoram, Tripura and Nagaland from 09th-11th April 2016 at Manipur.

Chapter - 5

Knowledge Management and Awareness Activities

Knowledge Management and Awareness Activities

5.1 India Disaster Resource Network (IDRN)

IDRN was initiated by Ministry of Home Affairs (MHA) under the GOI - UNDP Disaster Risk Management (DRM) Programme, in the year 2003 (Figure 5.1).



Figure 5.1: Home page of IDRN Portal www.idrn.gov.in

Considering the national importance of IDRN, Ministry of Home Affairs entrusted National Institute of Disaster Management (NIDM) with the responsibility of monitoring and maintaining IDRN since 2008.

IDRN is a very useful tool as it provides necessary information about equipment, human resources and critical supplies, which are available at district level with the line departments and agencies. The state and district authorities can use IDRN during any emergency situations to get the updated information of all the available resources in time which will be extremely helpful in minimizing loss of life and damage of property and other infrastructure during any emergency situation.

5.1.1. How IDRN Works

IDRN portal was monitored and maintained by NIDM centrally. Role of NIDM is limited to user administration. State Department of Relief/ Revenue/ Disaster Management and SDMA coordinate with District Magistrate/District Collectors

regarding updating of data in IDRN portal. District Collector/ Magistrate are the authorized officer for facilitating data collection and updation at the district level. Data collection formats are distributed from District Collector office to the line departments/ agencies. Data entry is to be done at the district level, availing the technical services of District Informatics Officers of NIC (Figure 5.2)

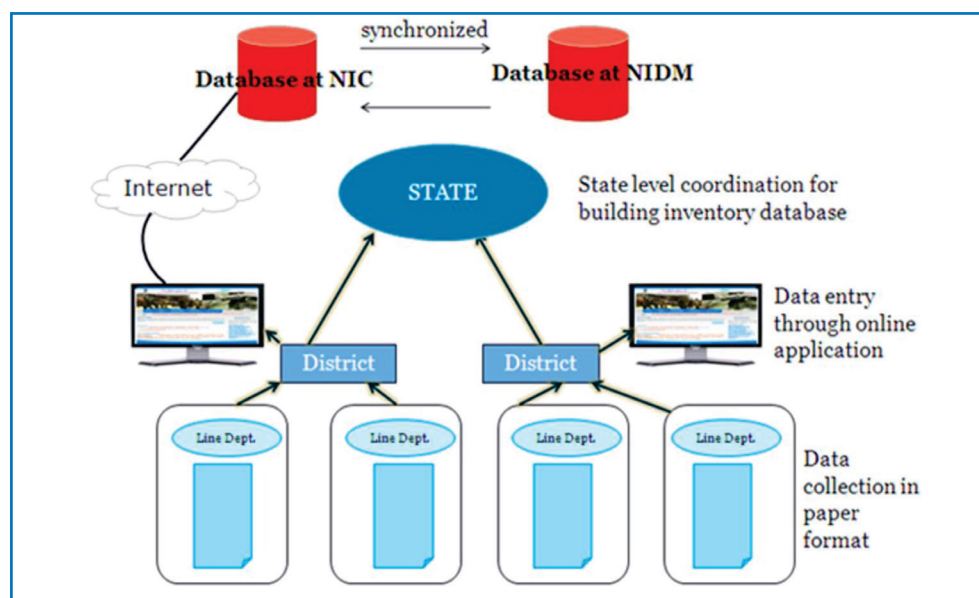


Figure 5.2 : Schematic diagram depicting functioning of IDRN

5.2 NIDM Trainee Database

Every year NIDM conducts various face to face training programmes in the field of disaster management for officials and other stakeholders. The complete database of these trainings and trainees has been maintained online to help govt. in locating these trainees for disaster preparedness. The information is available at NIDMs website w.e.f. 2009 and could be arranged course wise and state wise.

URL:<http://nidm.gov.in/trainee.asp>

5.3 Documentation and Publications

Information is regarded as a resource, which contributes to the achievement of organizational goals. The value of information as an asset is maximized through its effective management. One of the mandates of NIDM is to make concerted efforts on a continuous basis to effectively manage the disaster management and development related information to support the training, research and consultancy activities of the Institute. The services provided by NIDM library are:

- Acquisition work
- Reference and referral work

- Circulations work
- Periodical work
- Library Automation

Table 4.1: Library Statistics from 1st April 2016 to 31st March 2017

S.No.	Content	Total
1	Total stock as on 31-3- 2017 (Including books, and bound volume and CDs)	2371
2	Total intake of books during the year	02
3	Periodicals subscribed (International & National)	NIL
4	Newsletters on Gratis	06
5	Periodicals Received on Exchange	02
6	Number of Newspapers subscribed	13
7	Number of Magazine subscribed	11
8	Inter library loan	02
9	Number of books uploaded at DELNET up to 31st March:2017	400

5.4 Information Dissemination

The Institute has a mandate to disseminate information on disaster and development. In fulfilling the mandate, the Institute regularly brings out a quarterly newsletter, research highlights, and course modules, recommendations of seminars and workshops and disaster development statistics. The publications serve the policy makers in providing the feedback on ground realities, offer suggestions and guidelines for better planning and management of disaster and development programmes.

5.4.1. Newsletter

The NIDM Newsletter "Tidings" is a quarterly publication. It highlights the recommendations of various training programmes, seminars and workshops, which are undertaken by NIDM on a regular basis. Besides giving advance publicity on the training programmes scheduled for the next three months, the Newsletter covers the news of faculty development, success stories, visits and delegations etc.

URL: [Http://nidm.gov.in/newsleter.asp](http://nidm.gov.in/newsleter.asp)



5.4.2 Monthly Updates

NIDM keeps updating about the recent activities including training programs, workshops, seminars, field visits and all other activities regularly through monthly updates. Besides giving advance publicity on the training programmes scheduled for the next months, the monthly updates covers the news of faculty development, success stories, visits and delegations etc. Through this medium, NIDM maintains regular contacts with state ATI's, academic institutes, concerned government departments and NGOs. This activity was initiated in October 2013. During the year 2016-17, NIDM came out with twelve monthly updates. These are regularly updated on the website and can be downloaded from <http://nidm.gov.in/mupdate.asp>.



5.5 Information Education and Communication (IEC) materials

The Institute has a mandate to disseminate information on disaster and development. In fulfilling the mandate, the Institute regularly brings out a biannual journal, a quarterly newsletter, research highlights, and course modules, recommendations of seminars and workshops, disaster development statistics and various information and education materials. The publications serve the policy makers in providing the feedback on ground realities, offer suggestions and guidelines for better planning and management of disaster and development programs. To generate information and awareness on various disasters and their management, NIDM regularly comes up with IEC materials along with various awareness generation activities and programs. These tools are available on NIDM website and can be accessed at <http://nidm.gov.in/iec.asp>. IEC material developed by NIDM can be freely used by various stakeholders working in the field of disaster management and can be translated into different languages for wider dissemination.

5.5.1 NIDM's Participation in India International Trade Fair (IITF) – 2016, 14th to 27th November 2016

India International Trade Fair (IITF) is a business extravaganza organized by Indian Trade Promotion Organization (ITPO) every year. The fair is held during November 14th-27th every year at Pragati Maidan, New Delhi. IITF is a mega event and a large number of business delegates from all over the world visit this fair every year. Numerous Government Organisations use this platform to spread awareness about their programmes and policies among the public. Almost all States and Union Territories of the Federal Government of India participate in this event. This year's theme was "Make in India", conveyed entrepreneurial capacities of make in India, making considerable impact in all sectors of the economy. As IITF is visited by about one lakh people every day it is a platform for disseminating knowledge among societies and



Figure 4.3 : Shri. P. K. Mishra, Additional Principal Secretary to the Hon'ble Prime Minister of India inaugurated NDMA, NDRF and NIDM Stall.

create awareness among communities. NIDM has been participating in India International Trade Fair (IITF) regularly for the last five years. During the year 2016, NIDM stall was placed at Hall No.12 along with NDMA and NDRF. NIDM stall at IITF made available awareness materials for distribution and number of books and other publications for display and knowledge dissemination.

The stall was inaugurated and visited by Dr. P. K. Mishra, Additional Principal Secretary, and PMO on 14th November, 2016 in presence of DG, NDRF, Secretary, NDMA and ED NIDM.

HIGHLIGHTS of NIDM participation at the Trade Fair Included:

- (i) Total 15 of Publications of NIDM were displayed.
- (ii) More than 10,000 awareness materials (in the form of leaflets, booklets, carry bags with slogans, workbooks etc.) were distributed.
- (iii) Quiz competition and discussion on awareness, among school children and community were organised.

The stall at Hall No. 12, Pragati Maidan, New Delhi was a center of attraction for the visitors, especially students. All categories of visitors including children, women and others were eager to know about Disaster Management System in the country. They also showed interest in collecting IEC material distributed by NIDM. Quiz competition about disaster awareness at school and community level was a crowd puller and was of interest to all categories of visitors. Overall it was a very good initiative to make people aware about the disasters and make them more safe and resilient against disasters. The feedbacks from the visitors have been quite appreciable.



Figure 4.4: NIDM faculty, organizing quiz programme for school children

Chapter - 6

Major Events/ Workshops/ Conferences/ Seminars

Major Events/Workshops/ Conferences/ Seminars

6.1 Regional Workshop on “Disaster Management and Preparedness, Focus on Sikkim Monasteries & Nunneries and Adjoining Community” (21st-23rd September 2016)

The 7th Khoryug Conference held in March 2016, had proposed to organize three Regional Workshops on Disaster Preparedness and Management in Tibetan Monasteries and Nunneries located in the eastern, northern and southern parts of the country respectively. Accordingly, the first Regional Workshop has been organized by the Karma Shree Nalanda Institute at Rumtek Monastery from 21th to 23rd September 2016. NIDM provided technical support by deputing Shri Rajesh K. Singh, Joint Director and Ms. Chandrani Bandyopadhyay, Assistant Professor to the workshop. The Institute also facilitated a training team from 2nd Battalion of NDRF to provide hands-on training to the monks, nuns and local school children.

46 monks and nuns from 8 monasteries in Sikkim and Darjeeling and Vajra Vidya Institute, Sarnath attended the workshop. The event aimed at building the capacity of monks and nuns through a combination of knowledge and skill development. Thus, Search & Rescue as well as First Aid training was an integral part of this workshop. The first day focussed on technical inputs related to the significance of disaster risk management for monasteries and nunneries, key concepts of disaster management, risk assessment and the framework for DM planning for monasteries and nunneries. In addition to the speakers from NIDM, Shri G.C. Khanal, Additional Director, Sikkim State Disaster Management Authority (SSDMA), explained the vulnerability of Sikkim.



Figure 6.1 : First Aid Training of Monks and Nuns by NDRF/NIDM

6.2 Asian Ministerial Conference on Disaster Risk Reduction, 3rd-5th Nov., 2016 at Vigyan Bhawan, New Delhi

Asian Ministerial Conference for Disaster Risk Reduction (AMCDRR) conference was held at New Delhi, from 03rd-05th November 2016. It was the first such high-level meeting in the region since the Sendai Framework was adopted by 187 countries at the Third World Conference on Disaster Risk Reduction. It was a landmark event that saw the adoption of a clear regional plan to substantially reduce disaster losses by 2030. The AMCDRR provided a unique opportunity for the region to shape the implementation and monitoring of the Sendai Framework for Disaster Risk Reduction 2015-2030. The conference began with an impressive Opening Ceremony. It was both ceremonial as well as an exhibition of leadership in DRR. A series of substantive addresses were delivered. Honourable Prime Minister of India, Shri Narendra Modi, gave the inaugural address in which he unveiled an ambitious 10- point plan to strengthen disaster resilience in Asia.

The AMCDRR had six technical sessions in which NIDM faculty members were involved in coordinating, rapporteuring with the respective session chairs and supporting partners in terms of speakers. The first four sessions focused on the Priorities for Action of the Sendai Framework: understanding DRR; DRR governance; investing in DRR for resilience; and enhanced preparedness for effective response and to build back better. Two others focused on key areas of international DRR policy: monitoring the Sendai Framework; and stronger coherence between DRR, climate change adaptation and sustainable development.

A National-level painting competition was organized during the Inaugural ceremony of AMCDRR by National Disaster Management Authority in collaboration with National Institute of Disaster Management. The first phase of the painting competition, open to school children aged 10-14 year, was organized by the respective State Disaster Management Authorities (SDMAs).



Figure 6.2 : Painting competition, open to school children during AMCDRR

The winners of the State-level competitions participated in the “on-the-spot competition” held at AMCDRR. The theme of the competition was ‘Aapda, Vikas aur Hum’ (Disaster, Progress and We). Prime Minister, Shri Narendra Modi, who inaugurated the three-day Conference at Vigyan Bhawan, also visited this side event and boosted the morale of the children.

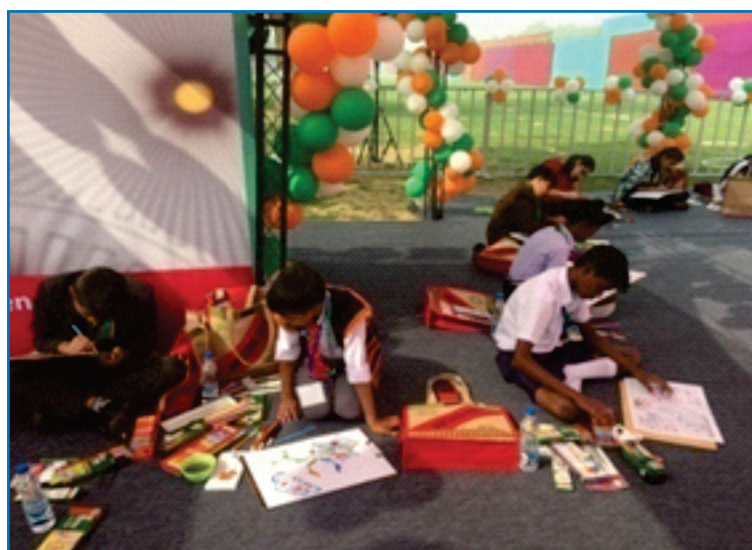


Figure 6.3. : Painting competition, open to school children during AMCDRR

6.3 EAS Conference on Disaster Risk Management and Regional Cooperation, India Habitat Centre, New Delhi 2nd November 2016

East Asia Summit Earthquake Risk Reduction (EAS-ERR) Centre, located at NIDM, along with ASEAN-India Centre (AIC) and Research and Information System for Developing Countries (RIS) organized an East Asia Summit (EAS) Conference on Disaster Risk Management and Regional Co- operation for EAS participating countries on November 2, 2016. This Conference was organized as a pre-event of the Asian Ministerial Conference on Disaster Risk Reduction (AMCDRR), hosted by Government of India from November 3rd-5th, 2016 at New Delhi.

This Conference was organized with a broader aim of sharing experiences in the area of DRR among the participating countries. The Conference provided an opportunity to explore contemporary issues of regional cooperation in the field of disaster risk reduction and the effective preventive strategy to generate regional mitigation measures based on state-of-the-art technology and environmental sustainability. Mr. Kiren Rijiju, Hon’ble Minister of State, Ministry of Home Affairs (MHA), Government of India inaugurated the Conference with an address. Other dignitaries present during the inaugural function included Ambassador Preeti Saran, Secretary (East), Ministry of External Affairs, Government of India, Ambassador Shyam Saran, Chairman, RIS, Prof. Sachin Chaturvedi, Director General, RIS and Prof. Santosh Kumar, Executive Director, NIDM. The conference was attended by 100 participants including senior officials from Government of India. All the EAS countries nominated their officials to this Conference.



Figure 6.4 : The Minister of State for Home Affairs, Shri Kiren Rijiju delivering the inaugural address

The Conference was divided into two sessions aimed at facilitating an in-depth discussion on Disaster Risk Reduction and Regional Cooperation. The first session on Disaster Risk Reduction, Sustainable Development Goals and Regional Cooperation was chaired by Mr. Kamal Kishore, Member, National Disaster Management Authority (NDMA), Government of India. Mr. Krishna Vatsa, Global Advisor, Climate Risk Management, United Nations Development Programme (UNDP), New York made special remark and Prof. Santosh Kumar, Executive Director, NIDM made a thematic presentation. Country representatives of Australia, China, Cambodia and Vietnam were the panelist of the session.

The second session on Regional Cooperation to Strengthen Disaster Risk Management Capacity was chaired by Dr. Le Quang Tuan, Head of Science and International Cooperation Division, Department of Natural Disaster Prevention and Control, Vietnam. Ms. Pooja Kapur, Jt. Secretary (ASEAN-ML), Ministry of External Affairs made special remarks while Mr. O.P. Singh, Director General, Central Industrial Security Force (CISF) and Formerly Director General, National Disaster Response Force (NDRF), New Delhi made a thematic presentation. Country representatives of Lao PDR, Indonesia, New Zealand, South Korea and Thailand were the panelist and made remarks during this session. The participants in the Conference were able to discuss, analyze and put together different components together in order to strengthen cooperation among EAS participating countries in the area of Disaster Risk Reduction.

6.4 Workshop on Disaster Risk Preparedness for Museums in Leh, Ladakh 11th – 12th December 2016

A workshop on “Disaster Risk Preparedness for Museums in Ladakh” was organized in Central Institute of Buddhist Studies, Leh during 11th & 12th December, 2016. The workshop was organized by National Museum Institute (NMI) in collaboration with NIDM and Central Institute of Buddhist Studies (CIBS). NIDM provided technical support through participation of Shri Rajesh K. Singh, Joint Director, who took sessions on various topics during the workshop which included Significance of Museums in Disaster Risk Reduction for Buddhist Cultural Heritage, Few case studies, Disaster Management Concepts and terms, Overview of Disaster Management Institutional Mechanism in Indian Context, Risk

Assessment Methodology and Introduction Exercise & Framework for DM Plan for Museum. The participants representing various monasteries of Ladakh and CIBS participated in exercise on 'risk assessment' and 'DM Plan preparation' for monasteries and museums.



Figure 6.5 Workshop on Disaster Risk Preparedness for Museums in Leh, Ladakh

A field visit was conducted for the participants and they were taken to the 'Thiksay Monastery' near Leh where participants were divided into three groups to carry out hazard, vulnerability, capacity analysis. The groups focused on HVCA from the perspective of people (staff and visitors), building (monastery and other facilities) and collection (in shrines and museum). They visited various parts of the monastery complex which included different Shrines (Maitreya Buddha, Mahakal and Tara), Assembly Hall for Monks, Kitchen and Museum (housed in a separate building). Based on these activities and the inputs provided to the participants during the training workshop by the NIDM and NMI, the participants attempted a draft Disaster Management Plan for the Thiksay Monastery and made presentations.

The workshop was successfully organized and was appreciated by all the participants for the initiative taken by NIDM and NMI.

6.5 South Asian Speakers' Summit on Achieving Sustainable Development Goals in Indore, Madhya Pradesh

Lok Sabha Speaker Smt. Sumitra Mahajan inaugurated the South Asian Speakers' Summit on Achieving Sustainable Development Goals in Indore, Madhya Pradesh on 18th February 2017. The Parliament of India and Inter-Parliamentary Union (IPU) jointly organized the meeting of the South Asian Speakers' Summit on Achieving the Sustainable Development Goals (SDGs). The Presiding officers of Parliament from Afghanistan, Bangladesh, Bhutan, India, Maldives, Nepal and Sri Lanka attended the Summit. The Summit discussed the following subjects relevant to South Asia region during the two-day deliberations: (i) Identifying Resources for SDGs Implementation in South Asia: Opportunities for Parliamentary Cooperation; (ii) Gender Equality as a critical factor for Sustainable Development; (iii) Dealing Effectively with the Challenge of Climate Change and Natural Disasters: Opportunities for Regional Parliamentary Cooperation. Prof. Santosh Kumar made a presentation on behalf NIDM/interim SDMC.

6.6 Laying of Foundation Stone of NIDM Campus (17th February 2017)

Shri Kiren Rijiju, Hon'ble Minister of State, Ministry of Home Affairs, Govt. of India laid the foundation stone of NIDM campus at Sector-29, Rohini, Delhi on 17-02-2017. The occasion was graced by Shri R.K. Jain, Member NDMA; Shri B.B. Mallick, Additional Secretary (DM), MHA; Shri Sanjeev K. Jindal, JS (DM), MHA; Ms. Mamta Kundra, Project Director, NCRMP, NDMA; Mr. Sandeep Mittal, Director, LNIN National Institute of Criminology and Forensic Science, Delhi. Officials from MHA, NDMA, faculty and staff of NIDM were also present on this occasion. Prof. Santosh Kumar, Executive Director, NIDM welcomed the guests and also proposed vote of thanks on this occasion.



Figure 6.6 : The Minister of State for Home Affairs, Shri Kiren Rijiju laying Foundation of NIDM campus, Sector -28, Rohini, Delhi

6.7 Annual Training Conference (ATC)

NIDM conducted the Annual Training Conference (ATC) on 7th March, 2017 at its campus to discuss training strategy for disaster management for 2017-18. 48 representatives from central ministries, state governments, state disaster management authorities and national and state level institutions participated in this conference. The expected outcome of this conference was to identify the needs of different states and agencies in the field of disaster management and role of NIDM in facilitating to address the needs. This ATC helped in preparation of activity calendar of collaborative activities of NIDM with different agencies in order to take the agenda of mainstreaming DRR into various sectors forward.



Figure 6.7 : "Participants of Annual Training Conference, 2017"

Chapter - 7

Finance & Accounts

Chapter: - 7 Finance & Accounts

The functions of the Finance and Accounts Division of the Institute includes budgeting, accounting, managing of receipts & payments, preparation and compilation of annual accounts, and submission of audited annual accounts to the Ministry of Home Affairs. In addition, the division provides financial advice on various matters relating to administration.

A sum of Rs.750,00,000/- of grants-in aid was sanctioned during the financial year.

- 2016-17 in favour of NIDM by Ministry of Home Affairs, NIDM had on unutilized grant balance of Rs. 4,34,90,328/- from previous financial year which was carried forward
- An amount of Rs.77,16,90,48.73 has been utilized for the purpose of central sector scheme on National Management Program for which it was sanctioned, and
- The balance of Rs. 4,13,21,279.27 remained unutilized at the end of the financial year and will be adjusted towards grants-in-aid payable during the next financial year. Audited report along with the Balance Sheet of the Institute for the financial year 2016-17 has been given in Annexure -V

Chapter - 8

Annexures

List of Annexure

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| 8.2 | Annexure -II | : | List of Members of the Governing body of the institute |
| 8.3 | Annexure-III | : | List of face-to-face training conducted at NIDM
(ToT, National /State and International) |
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8.1 Annexure - I: List of Members of the Institute Body

S. No.	Members	
1.	Union Home Minister, Ministry of Home Affairs, North Block, New Delhi-110001	President
2.	Vice-Chairperson, National Disaster Management Authority, NDMA Bhawan, Trauma Centre, AIIMS, A-1, Safdarjung Enclave, New Delhi	Vice President
3.	Member, National Disaster Management Authority, NDMA Bhawan, Trauma Centre, AIIMS, A-1, Safdarjung Enclave, New Delhi	Member
4.	Union Home Secretary, North Block, New Delhi-110001	Member
5.	Secretary, Ministry of Finance, Department of Expenditure, North Block, New Delhi	Member
6.	Secretary, Ministry of Agriculture, Krishi Bhawan, New Delhi	Member
7.	Secretary, Ministry of External Affairs, South Block, New Delhi	Member
8.	Secretary, Ministry of Health & family Welfare, Nirman Bhavan, New Delhi	Member
9.	Secretary, Ministry of Science & Technology, Technology Bhavan, New Mehrauli Road, New Delhi	Member
10.	Secretary, Department of Atomic Energy, South Block, New Delhi	Member
11.	Secretary, Department of Space, Lok Nayak Bhavan, New Delhi	Member
12.	Secretary, Ministry of Earth Sciences, Mahasagar Bhavan, Block No. 12, CGO Complex, Lodhi Road, New Delhi -110003	Member
13.	Secretary (Border Management), Ministry of Home Affairs, North Block, New Delhi	Member
14.	Additional Secretary and Financial Adviser, Ministry of Home Affairs, North Block, New Delhi	Member
15.	Secretary/Additional Secretary, National Disaster Management Authority, NDMA Bhawan, Trauma Centre, AIIMS, A-1, Safdarjung Enclave, New Delhi	Member
16.	Director General, Civil Defence & National Disaster Response Force, East Block-7, Level-7, R.K. Puram, New Delhi-66.	Member
17.	Deputy Chief of Integrated Defence Staff, Doctrine Organisation & Training (DOT), IDS, HQ Integrated Defence Staff, 23 South Hutments, Kashmir House, Rajaji Marg, New Delhi - 110 001.	Member

18.	Secretary (Disaster Management), Government of Gujarat, Revenue Department, Block - 11, 3 Floor, New Sachivalaya, Gandhinagar - 382010.	Member
19.	Secretary (Disaster Management), Department of Disaster Management, Government of Bihar, Old Secretariat, Patna - 800 015.	Member
20.	Vice-Chancellor, Guru Gobind Singh Indraprastha University, Kashmiri Gate, Delhi-110 006.	Member
21.	Director, Lal Bahadur Shastri National Academy of Administration, Mussoorie - 248 179.	Member
22.	Director, Sardar Vallabhai Patel National Police Academy, Sivampally, Hyderabad - 500 052.	Member
23.	Director General, India Meteorological Department, Mausam Bhavan, Lodhi Road, New Delhi	Member
24.	Director, Indian Institute of Management, Kolkata, Joka, D.H. Road, Kolkata-700 104.	Member
25.	Director, Indian Institute of Technology, Roorkee, Uttarakhand.	Member
26.	Chairman, Central Water Commission, Sewa Bhavan, R.K. Puram, New Delhi	Member
27.	Director, Indian Institute of Public Administration, I.P. Estate, New Delhi	Member
28.	Director General, Indian Council of Agriculture Research, Krishi Bhavan, New Delhi	Member
29.	Director General, Andhra Pradesh Academy of Rural Development, Rajendranagar, Hyderabad - 500 030.	Member
30.	Director General, Indian Council of Medical Research, V. Ramalingaswami Bhavan Ansari Nagar, New Delhi - 110 029.	Member
31.	Chairman, Uttarakhand Administrative Reforms Commission, 159 Shradha Kunj, Vasant Vihar, Chakrata Road, Dehradun	Member
32.	National Seismic Advisor, Ministry of Home Affairs, I.P. Estate, New Delhi	Member
33.	CMD, General Insurance Corporation, Suraksha, J Tata Road, Churchgate, Mumbai -400 020.	Member
34.	CMD, Allahabad Bank, Head Office, 2, N. S. ROAD, Kolkata- 700 001	Member
35.	President, Federation of Indian Chamber of Commerce and Industry (FICCI), Federation House, New Delhi	Member
36.	President, Confederation of Indian Industry (CII), Core 4-A, 4th Floor, India Habitat Centre, Lodhi Estate, New Delhi - 110 003.	Member

37.	Director, All India Disaster Mitigation Institute, 411, Sakar Five, Near Natraj Cinema, Ashram Road, Ahmedabad -9.	Member
38.	Secretary General, Indian Red Cross Society, 1 Red Corss Road, New Delhi	Member
39.	Director, National Geophysical Research Institute, Uppal Road, Hyderabad - 500 007.	Member
40.	Director General, Health Services, Ministry of Health & Family Welfare, Nirman Bhavan, New Delhi	Member
41.	Professor, National Institute of Disaster Management, IIPA Campus, IP Estate, Mahatma Gandhi Road, New Delhi-110002	Member
42.	Executive Director, National Institute of Disaster Management, IIPA Campus, IP Estate, Mahatma Gandhi Road, New Delhi-110002	Member Secretary

8.2 Annexure - II: List of Members of the Governing body of the institute.

S.No.	Name & Address	
1.	Vice-Chairman, National Disaster Management Authority, NDMA Bhawan, Trauma Centre, AIIMS, A-1, Safdarjung Enclave, New Delhi	Chairman
2.	Union Home Secretary Ministry of Home Affairs, North Block, New Delhi	Vice-chairman
3.	Additional Secretary (Foreign) & In-charge of Disaster Management, Ministry of Home Affairs, North Block, New Delhi	Member
4.	Secretary Ministry of Finance, Department of Expenditure, North Block, New Delhi	Member
5.	Secretary Ministry of Science & Technology, Technology Bhawan, New Mehrauli Road, New Delhi	Member
6.	Secretary Department of Space, 3rd Floor, Lok Nayak Bhawan, New Delhi	Member
7.	Secretary National Disaster Management Authority, NDMA Bhawan, Trauma Centre, AIIMS, A-1, Safdarjung Enclave, New Delhi	Member
8.	Additional Secretary and Finance Adviser, Ministry of Home Affairs, North Block, New Delhi	Member
9.	Principal Secretary, Revenue & Disaster Management Department, Government of Assam, Assam Secretariat, Dispur, Guwahati, Assam	Member
10.	Chairman, Central Water Commission, 315, Sewa Bhavan, R.K.Puram, New Delhi	Member
11.	Director Indian Institute of Management, Kolkata, Diamond Harbour Road, PO Joka, Kolkata-700104	Member
12.	Director Indian Institute of Technology Roorkee-267667, Uttarakhand	Member

13.	Director National Geophysical Research Institute, Uppal Road, Hyderabad-500007	Member
14.	Vice Chancellor, Guru Gobind Singh Indraprastha University, Sector-16C, Dwarka, Delhi-110078	Member
15.	Executive Director, National Institute of Disaster Management 5B, IP Estate, IIPA Campus, Mahatma Gandhi Marg, New Delhi 110002	Member Secretary

8.3 Annexure - III : List of face-to-face training conducted at NIDM (ToT, National /State and International)

S. No.	Name of Course	Venue	Date(s)	Course Coordinator	No. of Participants
1.	ToT on Village Disaster Management Plan	HIPA Shimla	27 th Jun-1 st July, 2016	Dr. Sushma Guleria Sh. Shekher Chaturvedi	31
2.	ToT course on IRS	NIDM	11 th -15 th July, 2016	Sh. P. K. Pathak	34
3.	Control Measures for Landslides	CBRI Roorkee	18 th -22 nd July, 2016	Dr. Surya Parkash	31
4.	Disaster Management for Senior & Middle level Officials of Power Sector	CESC, Kolkata	29 th -30 th July, 2016	Sh. R. K. Singh Sh. P. K. Pathak Shekher Chaturvedi	58
5.	ToT on School Safety	NIDM	1 st -5 th Aug., 2016	Dr. Ritu Raj Dr. Amir Ali Khan	36
6.	IRS: Basic & Intermediate	Dadra & Nagar Haveli	8 th -12 th Aug., 2016	Sh. P. K. Pathak Sh. R. K. Singh	64
7.	ToT on Mainstreaming DRR into City Development Plans	YASHADA Maharashtra	29 th -31 st Aug., 2016	Dr. C. Bandyopadhyay Sh. Shekher Chaturvedi	14
8.	Landslide Risk Mitigation and Management in South Asia officials of SAARC Countries	NIDM	29 th Aug-2 nd Sept., 2016	Dr. Surya Parkash	22
9.	Rapid Visual Screening of built-up facilities (for Earthquake Risk)	ATI Manipur	5 th -9 th Sept, 2016.	Dr. Chandan Ghosh Dr. Amir Ali Khan	31
10.	IRS: Planning Section Chief	NIDM	5 th -9 th Sept., 2016	P. K. Pathak	19
11.	Mainstreaming DRR into development with respect to ULBs	ATI West Bengal	5 th -9 th Sept., 2016	Dr. C. Bandyopadhyay Shekher Chaturvedi	24
12.	Mainstreaming DRR into Sustainable Development Planning jointly with UNESCAP	NIDM	13 th -16 th Sept., 2016	Dr. Anil K. Gupta Dr. Ajinder Walia	24

13.	Forest Fire Risk Mitigation and Emergency Response	FRI Dehradun	19 th -23 rd Sept., 2016	Dr. A. D. Kaushik Dr. Anil K. Gupta	29
14.	Gender and Disaster Management	NIDM	19 th -23 rd Sept., 2016	Dr. Ajinder Walia Dr. Ritu Raj	26
15.	Disaster Management for Monastery	Rumtek, Sikkim	21 st -23 rd Sept., 2016	Sh. R. K. Singh Dr. C. Bandyopadhyay	46
16.	Earthquake Disaster/ Structural behaviour/ Building bye-laws for Councilors of Imphal Municipal Council	SAT, Manipur	22 nd -23 rd Sept., 2016	Dr. Chandan Ghosh Dr. Amir Ali Khan	81
17.	Regional Training Programme on Flood Risk Management for officials of SAARC Countries	NIDM	26 th -30 th Sept., 2016	Dr. Surya Parkash	16
18.	Rapid Visual Screening of built-up facilities (for Earthquake Risk)	NIT Silchar	4 th -6 th Oct., 2016	Dr. Chandan Ghosh Dr. Amir Ali Khan	74
19.	Incident Response System	HIPA Shimla	13 th -15 th Oct., 2016	Sh. P. K. Pathak	25
20.	Formulation of District Disaster Management Plan	SIRD U.P.	21 st -25 th Nov., 2016	Sh. Shekher Chaturvedi Dr. C. Bandyopadhyay	74
21.	SAARC Regional Training programme on Coastal zone Management and Disaster Risk Reduction	NIDM	21 st -25 th Nov., 2016	Dr. Surya Parkash	24
22.	ToT on School Safety	NIDM	28 th Nov-2 nd Dec., 2016	Dr. Ritu Raj Dr. A. D. Kaushik	23
23.	ToT course on IRS- Incident Commander	NIDM	5 th -6 th Dec., 2016	Sh. P. K. Pathak	25
24.	Rapid Visual Screening of built-up facilities (for Earthquake Risk)	AASC, Guwahati	6 th -8 th Dec., 2016	Dr Chandan Ghosh Dr Amir Ali Khan	31
25.	ToT course on IRS Operation Section Chief	NIDM	7 th -9 th Dec., 2016	Sh. P. K. Pathak	24

26.	Crowd Management: Stampede Risk Reduction	CGAA, Chhattisgarh	28 th -30 th Dec., 2016	Sh. Shekher Chaturvedi	36
27.	Master Trainer Development Programme on Creation of Culture of Disaster Risk Reduction through Knowledge and Education (under NCRMP)	NIDM	9 th -13 th Jan., 2017	Dr. Ritu Raj	14
28.	Communications in Emergencies and Disaster Situation in Collaboration with Doordarshan	NIDM	17 th -18 th Jan., 2017	Dr. Surya Parkash	34
29.	Creation of Culture of Safety in schools through Knowledge & Education	HCMRIPA, Jaipur	30 th Jan. -3 rd Feb., 2017	Dr. Amir Ali Khan Dr. A. D. Kaushik	22
30.	Coastal Community Resilience against Disasters	GIDM	1 st -3 rd Feb., 2017	Dr. Sushma Guleria Dr. Anil K. Gupta	24
31.	Disaster Psycho-social Care	DDMA	7 th -9 th Feb., 2017	Dr. Ajinder Walia Dr. Sushma Guleria	20
32.	Landslide Mitigation by Bio-engineering	IIT Mandi	7 th -9 th Feb., 2017	Dr. Chandan Ghosh Dr. Anil K. Gupta	39
33.	Master Trainer Development Programme on Hospital Disaster Management Plan (under NCRMP)	NIDM	13 th -17 th Feb., 2017	Dr. Amir Ali Khan	27
34.	Landslide Mitigation by Bio-engineering	ATI Meghalaya	21 st -23 rd Feb., 2017	Dr. Chandan Ghosh Dr. Surya Parkash	65
35.	Flood Risk Mitigation & Management	DMMC Dehradun	27 th Feb. – 3 rd Mar., 2017	Dr. A. D. Kaushik Dr. Surya Parkash	63
36.	Master Trainer Development Programme on Mainstreaming DRR into PRI Sector (under NCRMP)	NIDM	27 th Feb. – 3 rd Mar., 2017	Dr. Shekher Chaturvedi Dr. C. Bandyopadhyay	18
37.	Disaster and Human Trafficking	NIDM	6 th -8 th Mar., 2017	Dr. Ajinder Walia	27
38.	ToT Course on IRS: Logistic Sections Chief	NIDM	6 th -10 th Mar., 2017	Sh. P. K. Pathak	18

39.	Formulation of District Disaster management Plan	ATI Mizoram	15 th -17 th Mar., 2017	Sh. Shekher Chaturvedi	22
40.	Forest Fire Risk Mitigation and Emergency Response	ATI Nagaland	20 th -22 nd Mar., 2017	Dr. A. D. Kaushik Dr. Anil K. Gupta	45
41.	Master Trainer Development Programme on Mainstreaming DRR into Rural Development Sector (under NCRMP)	NIDM	20 th -24 th Mar., 2017	Dr. Sushma Guleria Dr. Shekher Chaturvedi	11
42.	Disaster Management for Home Guards & Civil Defence	Civil Defence Hq, Panchkula	27 th -29 th Mar., 2017	Sh. P. K. Pathak Dr. Sushma Guleria	32
43.	Master Trainer Development Programme on Mainstreaming DRR into Urban Local Bodies Sector (under NCRMP)	NIDM	27 th -31 st Mar., 2017	Dr. C. Bandyopadhyay Dr. Shekher Chaturvedi	09
44.	Disaster Management for students of University of Kashmir	NIDM	27 th -31 st Mar., 2017	Dr. Ajinder Walia	17
				Total	1429

8.4 Annexure - IV: List of number of participants from different State and UTs of India

S.No	State Name	Trainees
1.	Andaman & Nicobar Islands	10
2.	Andhra Pradesh	19
3.	Arunachal Pradesh	02
4.	Assam	112
5.	Bihar	02
6.	Chandigarh	03
7.	Chhattisgarh	48
8.	Dadra & Nagar Haveli	66
9.	Daman & Diu	05
10.	Delhi	78
11.	Goa	19
12.	Gujarat	45
13.	Haryana	35
14.	Himachal Pradesh	106
15.	Jammu & Kashmir	26
16.	Jharkhand	05
17.	Karnataka	13
18.	Kerala	11
19.	Madhya Pradesh	08
20.	Maharashtra	42
21.	Manipur	112
22.	Meghalaya	84
23.	Mizoram	29
24.	Nagaland	51
25.	Odisha	37
26.	Puducherry	03
27.	Punjab	10
28.	Rajasthan	32
29.	Sikkim	48
30.	Tamil Nadu	18
31.	Telangana	03
32.	Tripura	11
33.	Uttar Pradesh	104
34.	Uttarakhand	97
35.	West Bengal	101
36.	International and Others	34

8.5 Annexure - V: Audited Report along with the Balance Sheet

To
The Executive Director
National Institute of Disaster Management.
New Delhi.

1. We have audited the attached Financial Statements of **National Institute of Disaster Management** which comprise the Balance Sheet as at 31st March, 2017, the Income & Expenditure Account (Maintained on Cash Basis) and Receipt and Payment Account for the year ended on that date and a summary of significant accounting policies annexed thereto.

2. MANAGEMENT'S RESPONSIBILITY FOR THE FINANCIAL STATEMENTS

The Management is responsible for the preparation of these financial statements that give a true and fair view of the financial position and financial performance of the Auditee. This responsibility includes the design, implementation and maintenance of internal control relevant to the preparation and presentation of the financial statements that give a true and fair view and are free from material misstatement, whether due to fraud or error.

3. AUDITORS' RESPONSIBILITY

Our responsibility is to express an opinion on these financial statements based on our audit. We have conducted our audit in accordance with the Standards on Auditing issued by the Institute of Chartered Accountants of India. Those Standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and the disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the auditee's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of the accounting policies used and the reasonableness of the accounting estimates made by the Management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.



B.O. : ★ Delhi ★ Noida ★ Dehradun ★ Modinagar

P. K. Singhal & Co.
Chartered Accountants

CA

E-24A, IInd Floor, Jawahar Park,
Laxmi Nagar, Delhi-110092
Ph. : 011-22013773, Fax : 011-22013772
Mob. : 09313088386
E-mail : pksinghalca@gmail.com

4. Further to our comments given above & comments in the annexure referred to above, we report that : -

- (i) We have obtained all the information and explanations, which to the best of our knowledge and belief were necessary for the purpose of our audit.
- (ii) In our opinion proper books of accounts(maintained on cash basis) as required by the law have been kept by the auditee far as it appears from our examination of the books.
- (iii) The Balance Sheet and Income and Expenditure account dealt with by this report are in agreement with the books of account.

In our opinion and to the best of our information and according to the explanations given to us, our report is subject to the following observations:-

- A total amount of Tax Deducted At Source of Rs. 2,53,673.65 is lying in the books since long and not recoverable.

The said accounts read together with the Significant Accounting & Management Policies, Contingent Liability and Notes on Accounts in Schedule -11 give the information required by the law in the manner so required and give a true and fair view in conformity with the accounting principles generally accepted in India : -

- i) In the case of the Statement of Affairs of the National Disaster Management as at 31.03.2017; and
- ii) In the case of the Income and Expenditure Account, of the "Excess of the Income over Expenditure" for the year ended on that date.

For P. K. SINGHAL & CO.

Chartered Accountants

Place: Delhi

Date: 04/12/2017



M. No. 073882

Firm Reg. No. 05051C

B.O. : * Delhi * Noida * Dehradun * Modinagar

NATIONAL INSTITUTE OF DISASTER MANAGEMENT
(A Statutory Body under Ministry of Home Affairs)

BALANCE SHEET AS AT 31ST MARCH, 2017

PARTICULARS	SCHE- DULE	31.03.2017	31.03.2016
		AMOUNT	AMOUNT
		RS.	RS.
<u>CORPUS/CAPITAL FUND AND LIABILITIES</u>			
RESERVES AND SURPLUS	'1'	112,784,532.38	105,887,003.11
CAPITAL GRANT FOR LAND	-	-	10,000,000.00
CURRENT LIABILITIES AND PROVISIONS	'2'	62,726,339.27	45,797,229.00
Total		175,510,871.65	161,684,232.11
<u>ASSETS</u>			
FIXED ASSETS	'3'	68,082,544.00	59,872,762.00
INVESTMENTS	'4'	105,499,000.00	38,075,838.00
CURRENT ASSETS, LOANS AND ADVANCES	'5'	1,929,327.65	63,735,632.11
Total		175,510,871.65	161,684,232.11

SIGNIFICANT ACCOUNTING POLICIES AND
NOTES TO THE ACCOUNTS
of Accounts produced before us

11

For P. K. Singhal & Co.,
Chartered Accountants
Firm's Reg. No. 05051C

Praveen Kumar Singhal
M.No. 9/2002

Place: New Delhi
Date : 04/12/2017

For National Institute of Disaster Management

Bipin Mallick
AS (MHA) & E.D. (I/C)

S. S. Bisht

NATIONAL INSTITUTE OF DISASTER MANAGEMENT
(Ministry of Home Affairs)
INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31ST MARCH, 2017

(Amount in Rs.)

PARTICULARS	SCHE- DULE	31.03.2017	31.03.2016
		RS.	RS.
INCOME/GRANT FROM(MHA)			
Grant in Aid Received from MHA	6	75,000,000.00	120,000,000.00
Total A		75,000,000.00	120,000,000.00
EXPENDITURE (MHA-Grant)			
Establishment Expenses	7	37,287,386.00	34,269,344.00
Other Administrative Expenses	8	28,641,472.73	29,695,267.60
Expenditure on Training Programmes/Workshops	9	11,225,458.00	35,140,827.80
Depreciation	3	948,154.00	1,439,423.00
Total B		78,102,470.73	100,544,862.50
BALANCE BEING THE SURPLUS/DEFICIT FROM MHA FUND (A-B)		(3,102,470.73)	19,455,137.40
INTEREST RECEIVED ON BEHALF OF OTHERS	10		
INTEREST ON FDR (CPF)		2,864,674.00	2,987,817.00
INTEREST ON FDR (OTHERS)		7,656,426.00	4,838,457.00

SIGNIFICANT ACCOUNTING POLICIES AND
NOTES TO THE ACCOUNTS

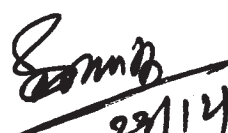
11

As per our report on the Balance Sheet date

For P. K. Singhal & Co.,
Chartered Accountants
Firm's Reg.No. 050540

FRN
0050540
Praveen Kumar Singhal
M.No. 073882
Place: New Delhi
Date : 04/12/2017

For National Institute of Disaster Management


27/12/17
Bipin Mallick
AS (MHA) & E.D. (IC)


18/12/17
S. S. Bisht

SCHEDULE - '1' : RESERVES AND SURPLUS

PARTICULARS	As At 31.03.2017	As At 31.03.2016
	RS.	RS.
RESERVES AND SURPLUS		
Opening Balance	105,887,003.11	86,431,865.64
	-	
ADD: Excess of Income Over Expenditure Transferred during the year	(3,102,470.73)	19,455,137.47
Transferred from Capital Grant from Land	10,000,000.00	-
Total	112,784,532.38	105,887,003.11

SCHEDULE - '2' : CURRENT LIABILITIES AND PROVISIONS

PARTICULARS	As At 31.03.2017	As At 31.03.2016
	RS.	RS.
Staff Contributory Provident Fund		
Opening Balance	35,088,323.00	29,612,531.00
ADD : - Employer Contribution	2,222,860.00	1,770,703.00
- Employee Subscription	2,553,635.00	1,880,803.00
Interest on CPF	2,541,421.00	2,477,714.00
	42,506,239.00	35,741,751.00
LESS : Withdrawals/Advances	(721,000.00)	(653,428.00)
	41,785,239.00	35,088,323.00
Other Income Payable to Govt.	11,561,871.00	8,054,780.00
Earnest Money Deposit	261,298.00	261,298.00
Expenses Payable	8,220,844.00	2,251,019.00
Security Received	101,809.00	141,809.00
Bank Balance (Cheque overissued)	795,278.27	-
Total	62,726,339.27	45,797,229.00

SCHEDULE - '4' : INVESTMENT

PARTICULARS	As At 31.03.2017	As At 31.03.2016
	RS.	RS.
Fixed deposits with UCO. Bank		
(Staff Contributory Provident Fund)	42,339,267.00	38,075,838.00
Fixed deposits with UCO. Bank (Others)	63,159,733.00	-
Total	105,499,000.00	38,075,838.00

SCHEDULE - '5' : CURRENT ASSETS, LOANS & ADVANCES

PARTICULARS	As At 31.03.2017	As At 31.03.2016
	RS.	RS.
A. CURRENT ASSETS		
Bank Balances with :		
UCO Bank Account No. 1820020000924924	-	61,483,142.46
Balance in Auto Sweep Account	-	
Bank Balances	-	61,483,142.46
B. LOANS, ADVANCES AND OTHER ASSETS		
Staff Advance	-	1,400.00
Sundry Debtor	-	366,037.00
Security Deposits	65,000.00	65,000.00
Tax Deducted at source recoverable	253,673.65	253,673.65
Advance for Contingent Expenses	1,000.00	1,000.00
Conveyance Advance	29,781.00	29,781.00
Festival Advance	498.00	35,598.00
PLA (Misc Receipts Account)	1,579,375.00	1,500,000.00
Total	1,929,327.65	63,735,632.11

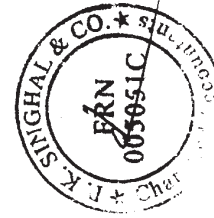


NATIONAL INSTITUTE OF DISASTER MANAGEMENT

STATEMENT OF FIXED ASSETS AND DEPRECIATION FOR THE YEAR 2016-17

SCHEDULE : '3'

S.No.	Particulars	Rate	WDV as on 01/04/2016	Addition		Deduction	Total	Dep for the Year	WDV as on 31/03/2017
				More than 180 Days	Less than 180 Days				
			Rs.	Rs.	Rs.	Rs.	Rs.	Rs.	Rs.
1	BOOKS	60%	234,228.00	-	5,263.00	-	239,491.00	142,116.00	97,375.00
2	OFFICE EQUIPMENT	15%	640,514.00	-	-	-	649,983.00	97,497.00	552,486.00
3	FURNITURE & FIXTURE	10%	2,343,402.00	9,469.00	-	-	2,343,402.00	234,340.00	2,109,062.00
4	PLANT & MACHINERY	40%	798,474.00	-	-	-	798,474.00	319,390.00	479,084.00
5	COMPUTER	60%	257,751.00	-	-	-	257,751.00	154,651.00	103,100.00
6	COMPUTER AND ACCESSORIES	60%	267.00	-	-	-	267.00	160.00	107.00
7	Land	0%	55,598,126.00	-	-	-	55,598,126.00	-	55,598,126.00
	Building under Construction		-	-	9,143,204.00	-	9,143,204.00	-	9,143,204.00
	Total		59,872,762.00	9,469.00	9,148,467.00	-	69,030,698.00	948,154.00	68,082,544.00



SCHEDULE - '6' : GRANTS RECEIVED FROM MHA (DM-Division)

PARTICULARS	2016-17	2015-16
	RS.	RS.
Grant received from Ministry of Home Affairs under the Central Sector Scheme on National Disaster Management programme	75,000,000.00	120,000,000.00
TOTAL	75,000,000.00	120,000,000.00

SCHEDULE - '7': ESTABLISHMENT EXPENSES (MHA-Grant)

PARTICULARS	2016-17	2015-16
	RS.	RS.
Salary and Allowances	31,275,071.00	28,085,946.00
Leave Travel Concession/LTA	721,838.00	394,877.00
Bonus	-	72,534.00
Contribution to Provident Fund	2,222,860.00	1,770,703.00
Interest Accrued on Balance in Staff provident Fund	2,641,421.00	2,477,714.00
Gratuity	-	446,950.00
Medical	186,196.00	613,375.00
Tuition Fees	240,000.00	342,000.00
LSPC	-	65,245.00
TOTAL	37,287,386.00	34,269,344.00

SCHEDULE - '8' : OTHER ADMINISTRATIVE EXPENSES (MHA-Grant)

PARTICULARS	2016-17	2015-16
	RS.	RS.
Repair and Maintenance	2,238,576.00	2,183,737.00
Postage	92,261.00	286,938.00
Printing and Stationery	284,552.00	814,939.00
Electricity & water charges	3,019,440.00	2,043,211.00
Miscellaneous Expenses	192,108.00	456,421.00
News papers and Periodicals	90,921.00	92,998.00
Telephone Expenses	442,328.00	656,440.00
Advertisement & Publicity	141,750.00	6,526,684.00
Domestic Travel	1,491,942.00	826,495.00
Foreign Travel	70,426.00	828,871.00
Professional charges	987,732.00	69,540.00
Rent, Rate & taxes	16,593,247.00	13,324,344.00
Bank Charges	5,126.73	648.64
Publication	180,935.00	1,301,095.00
Research & Development	-	302,906.00
Southern Campus expenses	2,810,128.00	-
TOTAL	28,641,472.73	29,895,267.64

SCHEDULE - '9' : EXPENDITURE ON TRAINING PROGRAMME (MHA-Grant)

PARTICULARS	2016-17	2015-16
	RS.	RS.
Training Programmes/Workshop Expenses	11,225,458.00	35,140,827.89
TOTAL	11,225,458.00	35,140,827.89

SCHEDULE - '10' : INTEREST EARNED

PARTICULARS	2016-17	2015-16
	RS.	RS.
Interest on Fixed Deposit (CPF)	2,864,674.00	2,987,817.00
Interest others	7,656,426.00	4,838,457.00
TOTAL	10,521,100.00	7,826,274.00



NATIONAL INSTITUTE OF DISASTER MANAGEMENT

RECEIPTS AND PAYMENT ACCOUNT FOR THE YEAR ENDED 31ST MARCH 2017

(Amount in Rs.)

PARTICULARS	31.03.2017		31.03.2016	
	RS.	RS.	RS.	RS.
RECEIPTS				
OPENING BALANCE				
Cheque issued but not presented for fixed deposit	-	-	(9,145,340.01)	-
Bank Balances (Current Account)	61,483,142.46	-	32,442,762.00	-
Bank Balances (CPF Fixed Deposits)	38,075,838.00	99,558,960.46	49,502,112.00	72,799,563.99
Bank Balances (Others Fixed Deposits)	-	-	-	-
GRANT RECEIVED FROM				
MHA for Scheme on NDM Programme (Revenue)	75,000,000.00	-	120,000,000.00	-
MHA for Scheme on NDM Programme (Capital)	-	-	-	-
Unutilized fund received in NPCEB/BNPCBA/ERM Project	610,564.00	-	-	-
Receipt from NDMA for SSP Pig	-	-	-	-
Receipt for African Programme	-	-	-	-
Unutilized fund received from ATIs	-	-	-	-
Staff Advance	1,400.00	75,610,584.00	-	120,000,000.00
Sundry Debtor	366,037.00	-	-	-
Receipt from employee payable to PAO MHA	-	-	-	-
Bank Interest Other	7,656,426.00	-	4,638,467.00	-
Interest on FD capitalised with CPF	2,864,674.00	-	2,987,617.00	-
State Cheques	-	-	-	-
C. Provident Fund	2,553,635.00	-	1,860,903.00	-
Security Deposit	-	13,442,172.00	99,818.00	9,806,885.00
Electricity/Water bill received from SAARC/HD	429,062.00	-	1,206,239.00	-
Misc. Receipt	-	-	141,200.00	-
Received from Staff against Festival advance	35,100.00	-	-	-
Conveyance Interest	-	464,762.00	7,995.00	1,357,434.00
TOTAL		189,078,498.46		203,963,892.99
PAYMENTS				
CAPITAL EXPENDITURE/OTHER LIABILITIES				
Computer & accessories	-	-	365,195.00	-
Machinery and Equipment	-	-	513,198.00	-
Library	-	-	192,881.00	-
Furniture & Fixture	-	-	-	1,181,274.00
Land	-	-	80,000.00	5,456,649.00
Office Equipment	9,469.00	-	-	-
Land and Building- Rohini Campus	9,143,204.00	-	-	-
Paid to Govt for other income	-	-	-	-
Books	1,098.00	9,153,771.00	-	-
REVENUE EXPENDITURE				
Training Programme/Workshops	9,333,926.00	-	33,113,685.89	-
Trg Programme for NDMA Fund	-	9,333,926.00	-	33,113,685.89
Loan & Advance (Net)	-	-	61,475.00	-
State Cheque	-	-	68,400.00	-
Sundry Debtor	-	-	19,136.00	149,011.00
Security Deposit	-	-	-	50,000.00
Paid to Govt	8,054,780.00	-	-	-
PLA	79,375.00	8,134,155.00	-	-
Establishment Expenses				
Salary and Allowances	31,000,639.00	-	28,031,013.00	-
Leave Travel Concession/LTA	721,838.00	-	382,367.00	-
Bonus	-	-	72,534.00	-
LSPC	-	-	65,245.00	-
Medical	140,356.00	-	558,889.00	-
Tuition Fees	240,000.00	-	159,000.00	-
Gratuity	-	32,102,833.00	446,950.00	29,719,828.00
Withdrawals/Advances from Provident Fund	721,000.00	-	653,428.00	-
Payable to deductions CGHS	-	-	221,878.00	-
Expense payable	2,251,019.00	-	2,872,242.00	-
Security Expenses	40,000.00	-	-	-
Other Administrative Expenses		3,012,019.00		3,547,548.00
Repair and Maintenance	1,780,624.00	-	1,892,507.00	-
Postage	91,381.00	-	250,749.00	-
Printing and Stationery	294,552.00	-	814,939.00	-
Electricity & Water charges	2,975,410.00	-	2,487,832.00	-
Rent, Rates and Taxes	12,302,809.00	-	13,324,344.00	-
Miscellaneous Expenses	172,471.00	-	417,445.00	-
News papers and Periodicals	83,829.00	-	86,582.00	-
Telephone Expenses	408,863.00	-	584,941.00	-
Advertisement Expenses	141,750.00	-	6,526,684.00	-
Domestic Travel	1,112,854.00	-	725,985.00	-
Foreign Travel	31,896.00	-	789,433.00	-
Professional charges	973,645.00	-	69,540.00	-
Publication	180,935.00	-	1,301,095.00	-
Bank Charges	5,126.73	-	648.64	-
Research & Development	-	-	302,906.00	-
Southern Campus Expenses	2,090,128.00	22,836,072.73	-	29,555,610.84
Expenditure on Training Programme/Workshop				
South Africa Prog. Expenses	-	-	1,635,306.00	1,635,306.00
CLOSING BALANCE				
Cheque issued but not presented for fixed deposit	-	-	-	-
Bank Balances (CPF Fixed Deposits)	42,339,267.00	-	38,075,838.00	-
Bank Balances (Other Fixed Deposits)	63,159,733.00	104,703,721.73	-	99,558,960.46
Bank Balances (Current Account)	(795,278.27)	-	61,483,142.46	-
TOTAL		189,078,498.46		203,963,892.99

As per Our Return on Audit Sheet

For P. K. Singh & Co.,

Chartered Accountants

Firm Reg. No. 10000

Praveen Kumar Singh

M. No. 012345

M. No. 012345

M. No. 012345

M. No. 012345

M. No. 012345

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M. No. 012345

For National Institute of Disaster Management

Bipin Malik

AS (MHA) & E.D. (VC)

S. S. Bhat

S. S. Bhat

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P. K. Singhal & Co.
Chartered Accountants

CA

E-24A, IInd Floor, Jawahar Park,
Laxmi Nagar, Delhi-110092
Ph. : 011-22013773, Fax : 011-22013772
Mob. : 09313088386
E-mail : pksinghalca@gmail.com

FORM GFR 19-A

[See Govt. of India Decision (1) below Rule 150]

UTILIZATION CERTIFICATE

S.No.	Letter No. And date	Amount (Rs.)	Certified that out of Rs.
1.	45-28/2016-NDM-II Dated 19 th September, 2016	Rs. 7,50,00,000/-	7,50,00,000/- of grants-in-aid sanctioned during the year 2016-17 in favour of National Institute of Disaster Management having its office at IIPA Campus, I.P. Estate, New Delhi-110002, under the Ministry of Home Affairs, Letter no. Given in the margin and the unutilized grant balance of Rs. 4,34,90,328/- brought from previous year, an amount of Rs. 7,71,69,048.73/- has been utilized for the purpose for which it was sanctioned and that the balance of Rs.4,13,21,279.27/- remaining unutilized at the end of the year will be adjusted towards grants-in-aid payable during the next year.
	Total	Rs. 7,50,00,000/-	
2.	Certified that I have satisfied myself that the conditions on which the grants-in-aid were sanctioned have been duly fulfilled and that I have exercised the following checks to see that the money was actually utilized for the purpose for which it was sanctioned.		

Kinds of checks exercised

Verification of documentary evidence including bills, payment vouchers, Bank statements and examination of the books of account.

For P.K. SINGHAL & Co.
Chartered Accountants

Firs's Reg no. 005051C

Praveen Kumar Singhal
(Partner)
M.No. 073882

Place: New Delhi
Date: 10/11/2017

For, National Institute of Disaster Management


(Bipin Mallick)
AS, MHA/ED (I/C)


(S.S. BISHT)

PUBLIC LEDGER ACCOUNT(PLA)
(NATIONAL INSTITUTE OF DISASTER MANAGEMENT)
(Ministry of Home Affairs)

PLA BALANCE SHEET AS ON 31ST MARCH, 2017

(Amount in Rs.)			
PARTICULARS	SCHE- DULE	31.03.2017	31.03.2016
		RS	RS
<u>CORPUS FUND AND LIABILITIES</u>			
CAPITAL AND RESERVE & SURPLUS	`1'	731,560.00	731,356.00
EARMARKED FUNDS	`2'	2,852,155.00	2,955,935.00
CURRENT LIABILITIES AND PROVISIONS	`3'	2,330,151.78	2,990,577.28
TOTAL		5,913,866.78	6,677,868.28
<u>ASSETS</u>			
CURRENT ASSETS, LOANS AND ADVANCES	`4'	5,913,866.78	6,678,072.28
TOTAL		5,913,866.78	6,678,072.28

SIGNIFICANT ACCOUNTING POLICIES AND
NOTES TO THE ACCOUNTS

'5'

In terms of Our Report on the even date attached.

For P K SINGHAL & CO.

Chartered Accountants

Firm's Reg No. 05051C

FRN

005051C

CA P K SINGHAL

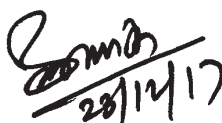
Partner

M.No. 073882

Place: New Delhi

Date : 04/12/2017

For National Institute of Disaster Management


28/12/17

Bipin Mallick

AS (MHA) & E.D. (I/C)



S. S. Bisht

**PUBLIC LEDGER ACCOUNT(PLA)
(NATIONAL INSTITUTE OF DISASTER MANAGEMENT)
(Ministry of Home Affairs)**

INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31ST MARCH, 2017

(Amount in Rs.)

PARTICULARS	31.03.2017	31.03.2016
	RS	RS
<u>INCOME</u>		
Sale of Journal	-	-
Interest Income	262,045.00	179,937.00
Misc. Receipt	5,330.00	-
TOTAL (A)	267,375.00	179,937.00
<u>EXPENDITURE</u>		
Bank Charges	57.50	204.00
Less: Trf Online Program Expenses a/c	-	-
TOTAL (B)	57.50	204.00
BALANCE BEING THE SURPLUS/DEFICIT (A-B)	267,317.50	179,733.00
Less: Savings transfer to PAO, MHA	267,317.50	179,733.00
BALANCE BEING THE SURPLUS/(DEFICIT) CARRIED TO BALANCE SHEET	-	-

SIGNIFICANT ACCOUNTING POLICIES AND
NOTES TO THE ACCOUNTS

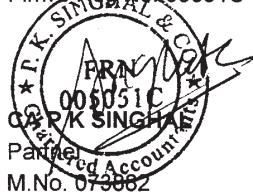
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In terms of Our Report on the even date attached.

For P K SINGHAL & CO.

Chartered Accountants

Firm's Reg. No. 05051C



Place: New Delhi
Date : 04/12/2017

For National Institute of Disaster Management

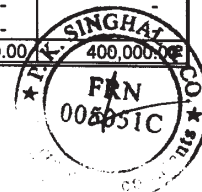
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29/12/17
Bipin Mallick
AS (MHA) & E.D. (I/C)

[Signature]
19/12
S. S. Bisht

NATIONAL INSTITUTE OF DISASTER MANAGEMENT (PLA)		
(Amount in Rs.)		
SCHEDULE -1 : CORPUS/CAPITAL FUND		
PARTICULARS	31.03.2017	31.03.2016
	(RS.)	(RS.)
Opening Balance	731,560.00	731,356.00
TOTAL	731,560.00	731,356.00

SCHEDULE : '2' EARMARKED FUNDS

PARTICULARS	31.03.2017	31.03.2016
	RS.	RS.
1 <u>Funds Received from New hla Industrial Development Authority for preparation of 'Disaster Management Plan'</u>		
Opening Balance	770,249.00	770,249.00
ADD : Received during the year	-	-
	770,249.00	770,249.00
	770,249.00	770,249.00
2 <u>Funds Received from NDMA for Project Community Based Disaster Management</u>		
Opening Balance	1,000,000.00	-
Received during the year	-	1,000,000.00
Add : Advance given for Expenses	-	-
Less : utilization during the year	-	-
Less: amount transfer to separate a/c	-	-
	1,000,000.00	1,000,000.00
3 <u>Funds Received from MOST for for Brain storming Climate Change Programme</u>		
Opening Balance	-	400,000.00
Less:- Saving payable to Govt. treasury	-	(400,000.00)
	-	-
4 <u>Funds Received from Online-WBI courses</u>		
Opening Balance	-	43,527.14
Received during the year	286,550.00	355,571.14
LESS : Utilization/Expenditure during the year	-	399,098.28
Less:- Saving payable to Govt. treasury	57,545.00	(254,480.00)
	(229,005.00)	(144,618.28)
	-	-
5 <u>Funds Received from SAARC for SADKN Project</u>		
Opening Balance	103,780.00	103,780.00
Received during the year	-	-
Less:- Saving payable to Govt. treasury	75,906.00	-
	27,874.00	103,780.00
LESS : Utilization/Expenditure during the year	27,874.00	-
	-	103,780.00
6 <u>Funds Received from MHA for Training Programme for South African Officials</u>		
Opening Balance	-	-
Received during the year	-	1,500,000.00
	-	1,500,000.00
LESS : Utilization/Expenditure during the year	-	(1,500,000.00)
LESS : savings deposited to Govt. a/c	-	-
	-	-
7 <u>Funds Received from USAID for Preparation of IRS Module</u>		
Opening Balance	400,000.00	400,000.00
Received during the year	-	-
LESS : Utilization/Expenditure during the year	-	-
	400,000.00	400,000.00



8	<u>Funds Received from UGC</u>		
	Opening Balance	681,906.00	-
	Received during the year	-	700,000.00
		681,906.00	700,000.00
	LESS : Utilization/Expenditure during the year	-	(18,094.00)
		681,906.00	681,906.00
9	<u>Funds Received from ICSSR for vulnerability Assessment and mitigation analysis for drought</u>		
	Opening Balance	-	47,226.00
	Received during the year	-	-
		-	47,226.00
	LESS : savings deposited to Govt. a/c	-	47,226.00
	LESS : Utilization/Expenditure during the year	-	-
		-	-
10	<u>Funds Received from NDMA for AMCDRR-2016</u>		
	Opening Balance	-	-
	Received during the year	1,446,000.00	-
		1,446,000.00	-
	LESS : utilization/Expenditure during the year	615,554.00	-
	LESS : unspent balance returned to NDMA	830,446.00	-
		-	-
11	<u>Funds Received from NDMA for Prepration of NHV& CD Plan</u>		
	Opening Balance	-	689,000.00
	LESS : Balance Payble to Govt	-	(689,000.00)
		-	(689,000.00)
12	<u>Fund Received from MOA for Drought Training Programme</u>		
	Opening Balance	-	-
	Received during the year	100,000.00	-
		100,000.00	-
	LESS : savings deposited to Govt. a/c	91,975.00	-
	LESS : Utilization/Expenditure during the year	8,025.00	-
		-	-
		-	-
	TOTAL	2,852,155.00	2,955,935.00

SCHEDULE : '3' : CURRENT LIABILITIES AND PROVISIONS

PARTICULARS	31.03.2017	31.03.2016
	RS.	RS.
Projects savings payable to MHA	720,776.78	1,460,577.28
Earnest money security deposits	30,000.00	30,000.00
NIDM (Main a/c)	1,579,375.00	1,500,000.00
TOTAL	2,330,151.78	2,990,577.28

SCHEDULE : '4' : CURRENT ASSETS, LOANS AND ADVANCES

PARTICULARS	31.03.2017	31.03.2016
	RS.	RS.
A. CURRENT ASSETS		
Cash in hand	-	-
Bank Balances with :		
UCO Bank Account No. 6139	857,293.78	6,678,072.28
Fixed Deposit (FDD)	5,056,573.00	-
TOTAL	5,913,866.78	6,678,072.28



PUBLIC LEDGER ACCOUNT (PLA)
(NATIONAL INSTITUTE OF DISASTER MANAGEMENT)
(Ministry of Home Affairs)
RECEIPTS AND PAYMENT ACCOUNT FOR THE YEAR ENDED 31ST MARCH, 2017

		(Amount in Rs.)	
PARTICULAR	31.03.2017	31.03.2016	
OPENING BALANCE			
UCO Bank (saving a/c)	6,678,072.28	6,678,072.28	3,760,566.14
RECEIPTS			
RECEIPTS DURING THE YEAR			
1 Receipt from WBI-online course receipts	286,550.00		355,571.14
2 Received Interest on FD for Govt	56,573.00		
3 Receipt from South African Programmed	-		1,500,000.00
4 AMCDRR Programme	1,446,000.00		-
5 Receipt for MOA for Drought Work	100,000.00		-
6 Receipt for UGC	-		700,000.00
7 Receipt from NDMA for Project	-		1,000,000.00
	1,889,123.00		3,555,571.14
OTHER RECEIPTS			
1 Misc. receipts	5,330.00		-
2 Interest received	262,045.00	267,375.00	179,937.00
TOTAL		8,834,570.28	7,496,074.28
PAYMENTS			
PROJECT EXPENSES			
1 AMCDRR - 2016 Expenses	536,179.00		-
2 Drought Project Expenses	8,025.00		-
3 SADKAN Project Expenses	27,874.00		-
4 UGC Expenses	-		18,094.00
	572,078.00		-
OTHER EXPENSES			
1 Online Program Expenses	57,545.00		254,480.00
2 Balance refund to NDMA for AMCD RR Programme	830,446.00		-
3 Bank Charges	57.50		204.00
4 Project Saving Paid to MHA	1,460,577.00	2,348,625.50	545,224.00
CLOSING BALANCE			
UCO Bank (saving a/c)	857,293.78		6,678,072.28
Fixed Deposit	5,056,573.00	5,913,866.78	
TOTAL		8,834,570.28	7,496,074.28

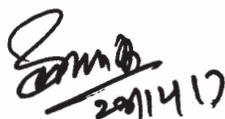
**SIGNIFICANT ACCOUNTING POLICIES AND
NOTES TO THE ACCOUNTS**

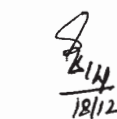
In terms of Our Report on the even date attached.

For P K SINGHAL & CO.
Chartered Accountants
Firm's Regd. Office

CA P K SINGHAL
Partner
M.No. 073882

For National Institute of Disaster Management


Bipin Mallick
AS (MHA) & E.D. (I/C)


S. S. Bisht

NATIONAL INSTITUTE OF DISASTER MANAGEMENT
FOR THE FINANCIAL YEAR ENDED 31ST MARCH, 2017

SCHEDULE :- 11

SIGNIFICANT ACCOUNTING POLICIES AND NOTES TO ACCOUNTS

1. Significant Accounting Policies

(a) The financial statements are prepared on the basis of historical cost convention on cash basis and are in accordance with generally accepted accounting practices.

(b) The Fixed Assets register is being maintained for the physical verification and all the fixed assets acquired under the project are capitalized in the books of account of the National Institute of Disaster Management in the respective financial year in which such asset was acquired. Fixed Assets are stated at cost of acquisition including the cost of installation if any reduced by depreciation charged up to the year. The depreciation is being provided on the fixed assets as per the rates specified under Income Tax Act.

(c) Accounting policies not specifically mentioned are otherwise in consonance with generally accepted accounting practices.

(d) Grant in Aid is being recorded in the books of account, when the fund are received.

(e) All Expenses are being booked in the accounts as and when they are incurred and paid.

(f) Transaction denominated in foreign currency is accounted at the exchange rate prevailing on the Date of the transaction.

(g) The management contributes to the Provident funds for its employees and also retains Contributions of the employees towards Provident Fund. However such CPF is neither deposited in statutory provident fund nor in any recognized provident fund. The institute invests the said fund with PSU banks in form of term deposit and the interest earned thereon is being deposited with Government Treasury. However the interest payable on CPF account is being provided in the Books of Account and charged from Annual Grants. This policy is being followed because institute has not received any recognition from central Record keeping agency. Now, As per MHA letter No. F.No.45-16/2012-NDM-II dated 24th March, 2017 regarding implementation of Pension/EGIS scheme for the staff of NIDM. FA, NIDM forwarded a letter of consent to PFRDA vide their letter No. NIDM/Admn/NPS/2008-09/Part-I dated 01.05.2017 decided to shift discharge all obligations under NPS. The transition would include NIDM employees recruited before on or after 01.01.2004.

Accordingly, NIDM deposited/shift the fund (CPF) of Rs.2,09,25,854/- dated 28.07.2017 in respect of 15 nos. employees and Rs.1,38,63,163/- dated 29.11.2017 in respect of 9 nos. employees in to NPS.

(h) The previous year figures has been re-arranged/regrouped wherever necessary.



2. Contingent Liabilities

Claim against the institute not acknowledge as debt – NIL

3. In the opinion of the management, the value of realization of current assets, loans and advances in the ordinary course of business would not be less than the amount at which they are stated in the Balance Sheet. Further provisions for all known liabilities have been made in the accounts.

4. As per directions of Ministry of Home Affairs (DM Division) vide Letter No. 45-5/2008-NDm-IV/II dated 23rd March, 2010 a separate Public Ledger Account (PLA) has been maintained and net savings generated from the projects including the interest earned from the deposits has been credited to the Consolidated Fund of India. Financial Statement for PLA for the financial year 2016-17 has been prepared separately.

For P. K. SINGHAL & CO.,
Chartered Accountants

Firm's Reg. No. 005051C
Praveen Kumar Singhal
(Partner)
673882

For National Institute of Disaster Management

AS (MHA) & E.D. (I/C)

18/12/17

Place: New Delhi

Date: 4th December, 2017



National Institute of Disaster Management
(Ministry of Home Affairs, Government of India)
A-Wing, 4 Floor, NDCC - II, Jai Singh Road, New Delhi - 110002
Website: www.nidm.gov.in